

ACCMA: Public Budgeting and Financial Management

April 12-13, 2018

- **Location:** The Central Alabama Electric Cooperative, 103 Jesse Samuel Hunt Boulevard in Prattville, Alabama.
- **Course Description:** Effective stewardship of public resources is one of the most important responsibilities for public managers. This course is designed to provide an overview of theories and techniques of governmental budgeting, financial planning and control, risk management, procurement, grants and contracts management, reporting, and accounting.
- **Program:** April 12-13, 2018; Thursday 10:00 a.m. – 5:00 p.m., Friday 8:00 a.m. – 12:00 p.m.
- **Registration Fee:** \$195
(Checks payable to AUBURN UNIVERSITY or call GEDI Office to pay by credit card at 334-844-4782)
- **Supplies Needed:** Paper and pens.
- **Attendance Policy:** Due to the format of these courses, a series of speakers on related topics delivered over a two-day period, it is the policy of the ACCMA Board that the entire course must be taken in order to receive full credit.
- **Participation:** All program attendees are encouraged to benefit fully from the course by asking questions, relating experiences and thoughts, and otherwise ensure that they understand and can apply techniques and ideas offered by the instructor.
- **Telephone Messages:** Emergency or important telephone messages may be called in during the day to the Government and Economic Development Institute (334) 844-4782. The class will not be interrupted, except for emergency calls.
- **Classroom Regulations:** Cell phones or pagers must be set on silent or discrete mode. Use of tobacco products of any kind are not permitted in the classroom or areas not designated for their use.
- **Meals and Lodging:** Individuals will be responsible for their own meal arrangements and lodging. See map enclosed with a list of restaurants and hotels in close proximity.
- **Cancellation Policy:** Provided that space is available, receipt of the registration form constitutes registration. Written cancellations, received fifteen (15) working days prior to the beginning of the program will be honored with a refund of the registration fee, less administrative fees (\$50). Due to commitments to instructors and meeting facilities, late cancellations or non-attendance will not be refunded. Substitutions for registered participants may be made at any time.